

**Strathcona Christian Academy
Elementary and Secondary School Council Meeting**

**SCA Elementary Gymnasium
Wednesday, January 15, 2019**

Meeting Minutes

In attendance: 144

1. Welcome and Call to Order by Aaron Box at 7:02
2. Opening Prayer by Devon Marshall
3. Agenda along with guiding principles passed out to attendees at the door.
The desire of this meeting is to create transparency and understanding around all fees paid to SCA and the SCA Society.
4. Key guests introduced: Mr. Francis Poole (SCA Elementary), Mr. Jon Elzinga (SCA Secondary), Mr. Matheson (SCA Secondary), Mr. Merta, (SCA Secondary) Henry Korthius (SCA Society, Sherwood Park Alliance Church), Duane Seelochan (SCA Society Chair, Sherwood Park Alliance Church) and Wayne Regehr (Sherwood Park Alliance Church)
5. SCA Elementary (Mr. Francis Poole)
 - a. Criteria for fees at the Elementary is to be simple, reasonable, and meaningful (ex. field trips are a meaningful experience for students that are curriculum focused.)
 - b. See SCA Elementary Presentation for the slides presented and Elementary School Fees Schedule for a list of Elementary Fees charged.
 - i. For field trips, teachers are told the amount per student along with busing fees for the year. The goal is to try balance as close to the budget as they can. The elementary does not refund or ask for more money, they just try to keep it as close to the budgeted amount as they can.
 - ii. Agenda Books and School Supplies grade 1-3: fee for everyone to ensure everyone has the same one to keep it simple for teachers. If parents are really motivated to provide their own agenda/supplies, they can.
 - iii. Grades 4-6: optional fee for supplies. These supplies are shipped to the family's home if ordered.
 - iv. School T-Shirt: used to build school spirit, keep it simple to identify kids on field trips
 - c. Opened the floor for questions. Please see the Meeting Notes for the questions and responding answers.
6. SCA Secondary Fees (Mr. Jon Elzinga)
 - a. Representatives from the Secondary in attendance include Mr. Wes Merta (Assistant Principal - High School), Mr. Matt Matheson (Assistant Principal - Jr High), Mrs. Denise Marshman (Business Manager). If you have any questions after our meeting, feel free to seek out these individuals for more help.
 - b. The school budget process operates on a cost recovery model. Checks and balances in places. If the fees end up being too high, the Secondary can issue a refund.
 - c. See SCA Secondary Presentation for the slides presented and Secondary School Fees Schedule for a list of Elementary Fees charged.

- i. Jr High Athletics: League fees, Tournaments (\$250-300 each), take some of the league fees out of the school budget to help alleviate fees, consumables (medical kit supplies), Jersey Rental (goes into fund to replace jerseys as needed), Referee Fees
- ii. Sr High Athletics: Higher because more games played than Jr High, tournament costs are higher (part of the Alberta zone of athletics), referee fees are higher, Substitute Fees (if you're taking a teacher away for the day, to replace their teaching time), travel costs (sometimes overnight), transportation to the game, jersey rental, consumable expenses
- iii. Field Trips: Entry fee, transportation cost, substitute costs if the teacher has additional classes taught during the rest of the day
- iv. Options Courses: Consumables (things students use up during the course), maintenance and repairs (allowed to charge for sharpening the knives, purchasing the knives comes out of the school budget)
- v. Clubs: Jazz, TAVO (teens against violent oppression) – no fee, Jr high musical theatre, and Sr high musical theatre
- vi. Non-curricular goods and services: Jr High Student Council, Sr High Student Council, Special events (food), Graduation (grad gowns, diploma covers, ceremony cost)
- d. Opened the floor for questions. Please see the Meeting Notes for the questions and responding answers.

7. SCA Society (Duane Seelochan and Wayne Regehr)

- a. Representatives from the SCA Society Board in attendance include Duane Seelochan, Henry Korthius, Wayne Regehr, Jeremy Teeuwssen and Trevor Janz.
- b. SCA Society is run by a volunteer board. Wayne is the staff board representative and is the executive pastor for Sherwood Park Alliance Church. The role of the staff board rep will be transitioning to Jeremy Cook in the spring.
- c. Duane has been on the board for three years and has three children attending SCA. He recognizes it is a financial commitment to send our kids to the school, but the kids get a great education, good leadership from the school, excellent teachers, and to the opportunity to grow as disciples.
- d. Thank-you for your questions to help direct the presentation (Wayne Regehr). Please see the attached SCA Society Presentation for the slides presented.
 - i. Where do Society Fees go: More space is being used than being leased. The Elementary is 5% over the lease size because we purposefully chose to make the gym bigger. At the Secondary Campus, more space being used than the lease. The church eats the rent for the extra space.
- e. Opened the floor for questions. Please see the Meeting Notes for the questions and responding answers.
- f. At this point in the meeting, it was asked to have the questions on the yellow sheet that was handed out to attendees answered. (Please see the Meeting Notes for the Questions and Answers)
- g. The floor was again opened for questions. (Please see the Meeting Notes for the Questions and Answers)

8. Wayne along with parents were thanked for coming out.

9. If parents still have questions, the Secondary and Elementary School Councils can be contacted.